



30 DAY PARTS RETURN FORM

All parts returns must be sent via UPS or FedEx.

DO NOT return parts via the United States Postal Service.
The post office will not deliver to our street address.

Please use this form when returning parts to us.
This form may only be used within 30 days of invoice date of the parts being returned.
During that thirty day time period there is no need to contact us for prior approval on returns.
After 30 days parts may only be returned under the annual parts return program.

Customer Name _____

Date: _____

EDM Account # _____

Invoice or Ticket # _____

Cost of shipping to return: _____

(Cost will be reimbursed if items are being returned due to EDM error)

Action Required:

Return part(s) to our parts department along with a copy of this completed form. Do not use this form to return equipment or accessories (wholegoods, catchers, attachments etc.) Parts returned without this form will not receive credit and will be returned at the customers expense.

Note:

Cost of shipping to return items will be reimbursed if EDM error only.
 A 15% re-stocking charge will be applied unless EDM error.
 Do not use this form for warranty claims.
 EDM is not responsible for order entry orders on orders given to us verbally.

Return Parts to:
EDM Distributors Inc
1251 East Street South
Suffield CT 06078

By UPS or Fedex only.

Part#	Qty	Reason for Return (Use code from below)		EDM Use	EDM Use
		Code	Comment		

Return Codes:

- A. Customer ordered wrong part.
- D. Wrong part # entered on order.
- B. Right part# on packing slip, wrong part sent.
- E. Wrong quantity entered on order.
- C. Overshipment.
- F. Other. Please specify in comment above.

EDM Use only: Date received _____
 15% restock _____ Credit Invoice# _____